REPUBLIC OF ZAMBIA

MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT

Youth engagement Meeting Minutes

ZAMBIA DEVOLUTION SUPPORT PROGRAM

BUSINESS COMMUNITY MEETING MINUTES

KATETE TOWN COUNCIL

Meeting Title: Youth Stakeholder Engagement Meeting
Date: 11/03/2026
Time: 10:20hrs-14:00hrs
Location: Mphangwe Motel
Facilitator: Morris Sikaonga

Attendees:

1. Mr. Chikalipa –Director Human Resource and Administration
2. Mr. Royd Mwansa-Director finance
3. Ms. Natasha Ndumba-Acting Director Planning
4. Ms. Yvette Chala Sooka-Programmer
5. Mr. David Luswili -Environmental Planner
6. Mr. Timothy Phiri-Systems Analyst
7. Mr. Lameck Muwowo-Environmental Health Inspector
8. Mr Morris Sikaonga – Committee Clerk

The list of youth community members who attended the meeting is attached as **Appendix I**.

Agenda:

1. **OPENING PRAYER**
2. **INTRODUCTION**
3. **PRESENTATION ON THE ESTABLISHMENT OF DISTRICT YOUTH STRUCTURE**
4. **PRESENTATION ON BUDGET PERFORMANCE**
5. **PRESENTATION ON CDF**
6. **YOUTH DEVELOPMENT PRIORITIES, OPPORTUNITIES AND CHALLENGES**
7. **PLENARY SESSION – QUESTIONS, CONCERNS AND RESPONSES**
8. **CLOSING REMARKS**
9. **CLOSING PRAYER**

1. Opening Prayer

The meeting commenced with an opening prayer led by Tapiwa Idah Mtonga the junior Councillor.

2. Introduction and Opening Remarks

The meeting was called to order and the members present were told to introduce themselves.

3. Welcoming Remarks

Welcoming remarks was given by the Director Human Resource and Administration- Mr Chikalipa who encouraged the participants to feel free to participate fully and ask where not clear. He emphasised the importance of young people taking an active role in community development and local governance. He noted that youth should not only be viewed as beneficiaries of development programmes but should also be involved in identifying priorities, participating in decision-making and monitoring development interventions.

He encouraged the youth to use the engagement as an opportunity to openly discuss the issues affecting them and to propose practical solutions. He further encouraged young people to work collectively through recognised youth structures and to maintain constructive engagement with the Council and other stakeholders.

4. PRESENTATION ON THE ESTABLISHMENT OF DISTRICT YOUTH STRUCTURE

Participants were informed that the establishment of the District Youth Structure would follow a systematic process intended to ensure inclusiveness, effectiveness and sustainability. Sikaonga Morris informed the house that the youth initiative was established to engage youths in the civic processes, empowerment activities and governance of the district.

4.1 Presentation on Budget Performance

The Director of Finance, Mr. Royd Mwansa, presented the Budget Performance Report for Katete Town Council, the Budget Proposals and Submissions for consideration. He outlined the proposed priorities for the upcoming planning period and provided an overview of the key areas of focus in the budget formulation process.

Stakeholders were given an opportunity to make submissions and provide input on the proposed budget. The discussions were interactive, with participants raising comments, suggestions, and concerns aimed at improving resource allocation and ensuring that the budget reflects community priorities and development needs.

4.2. Presentation on the Constituency Development Fund (CDF)

Ms. Natasha Ndumba- acting Director Planning made a presentation on the Constituency Development Fund (CDF). She explained the role of CDF in supporting community

development and highlighted the relevant components relating to community projects, education, skills development and empowerment.

The youth were encouraged to understand the procedures and requirements for accessing CDF opportunities and to organise themselves appropriately when developing and submitting proposals. Emphasis was placed on accountability, transparency and proper utilisation of resources, as well as the importance of monitoring projects and programmes supported through public resources.

5. YOUTH PERSPECTIVES, CHALLENGES AND OPPORTUNITIES

The youth were given an opportunity to discuss issues that affect them and to identify areas where the District Youth Structure could make a meaningful contribution.

5.1 Employment and Economic Opportunities

Participants identified limited employment opportunities as one of the major concerns affecting young people. The youth expressed the need for more opportunities for skills development, entrepreneurship and access to economic empowerment programmes.

5.2 Skills Development

Participants expressed interest in expanding vocational and practical skills training to equip young people with skills that can enhance employability and support self-employment. The meeting recognised the opportunity for partnerships with training institutions, private companies and development organisations to expand skills development opportunities.

5.3 Education and Literacy

Education was identified as an important area requiring continued attention. Participants noted the need to support young people to access education, skills training and relevant information, particularly where financial and other barriers affect participation especially through CDF.

Participants requested improved access to information concerning skills development, employment, entrepreneurship and funding opportunities.

5.4 Sports and recreation:

The youths emphasized that improved sporting and recreational opportunities should be considered in future council planning and budgets as currently there is no public sporting facility.

8. Closing Remarks

The meeting was officially closed by the Daka Anthony, Chief Administrative and Committee Officer, who thanked all participants for their active participation and valuable contributions throughout

the meeting accountability, and inclusive development, and declared the meeting officially closed.

7.Closing Prayer

The meeting was closed with a prayer led by Rodwell Lungu.

Prepared By: Moris Sikaonga

Official Signatures of Approval

REPUBLIC OF ZAMBIA
MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT
KATETE TOWN COUNCIL
18 SEP 2023
COUNCIL SECRETARY
P.O BOX 550023,
KATETE

LISA MPASELA

COUNCIL SECRETARY

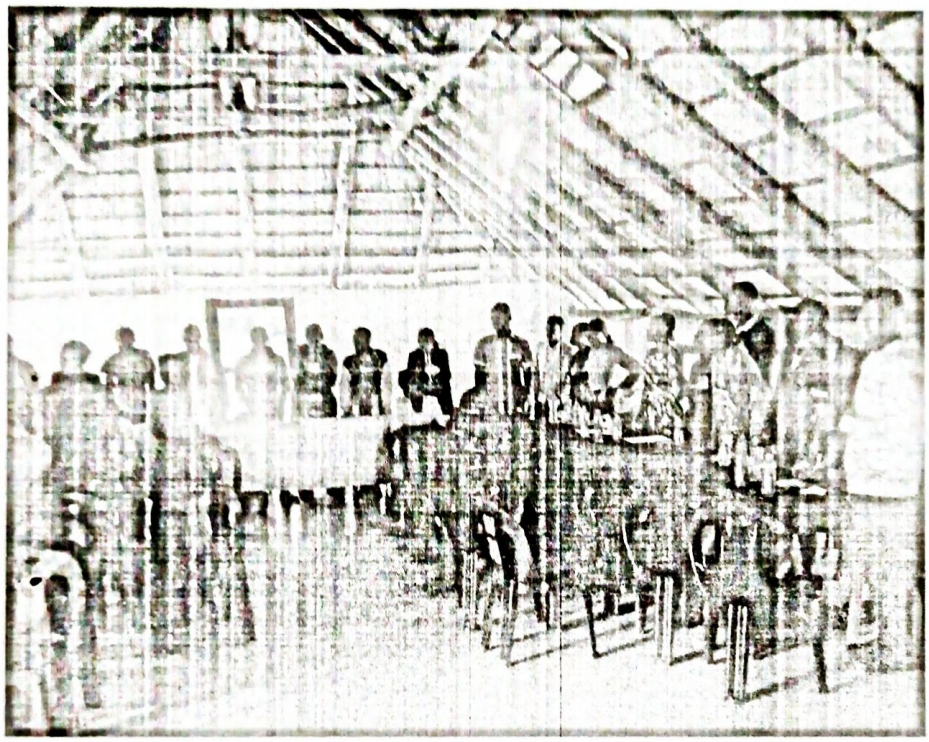
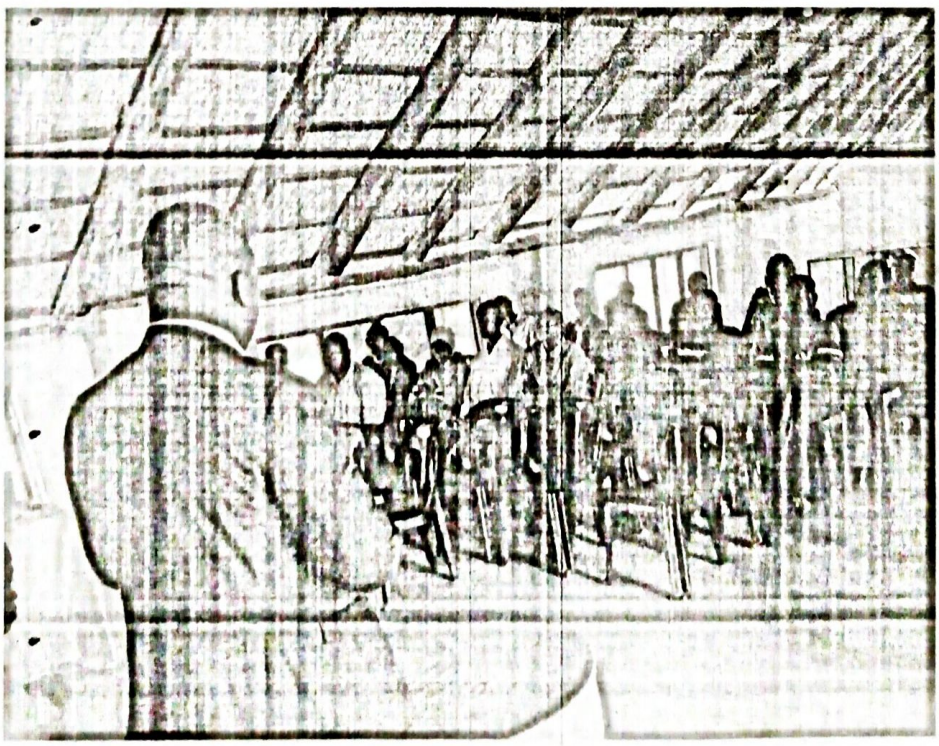
APPENDIX I: REGISTER

TYPE OF MEETINGS: ..... DATE:

..... VENUE: .....

N	NAME	SEX	ORGANISATION	WARD	EMAIL ADRESS	CONTACT/PHONE	SIGN
1	FAITH TEMBO·m	F	Kaka girl			0779860039	
2	TYNESS MBEWE	F	Katete Jr. Sch			0976956049	
3	Tiana K. JERE	F	Jersey Day			0976956049	
4	Miriam Chama	F	Jersey Day			0976956049	
5	MERCY BANDA	F	Kalonga Kamb			0978691213	
6	MBEWE SIMON	m	JERSEY DAY	MKAIKA	IBEX	0779001085	
7	Mishard D. Phiri	M	Bethel Day		Chibolya	0977303406	
8	TEMBO MERCY	F	Bethel Day		Chibolya	0977303406	
9	CHIPHAZI PRINCESS	F	Mphepo Girls			0972312294	
10	NYOMA THOKOZILE	F	KATETE GIRLS			0972312294	
11	BWANAYA MERCY	F	BETHEL DAY		CHIBOLYA	0977303406	
12	NYOMA DELPHINE	F	KATETE GIRLS			0972312294	
13	SIMSARA MUMBO	F	KATETE GIRLS			0977303406	
14	Mbewe Sydney	M	Bethel Day			0977303406	
15	Jonathan Zulu	M	Jersey Day			0977237613	
16	PATSON PHIRI M	M	Jersey Day			0977237613	
17	Wyna Mbewe	F	Bethel Day			0977478553	
18	Banda Joyful	F	Katete Day	Mphangwe		0993499934	
19	Banda Annie Dal.	F	Katete Day	MPHANGWE	cigaga	0976956049	
20	PHIRI MARTIN M.	M	KATETE DAY	MPHANGWE		0977237613	
21	THAINTHWE TEMBO	M	KATETE Primary	MPHANGWE		0977128210	
22	ENOCK MUALE	M	KATETE Primary	MPHANGWE		0976956049	
23	Emmanuel Nyau	M	katete CPS	Mphangwe		0976630006	

BANDA NOAH F KATETE PRI Mphangwe

	NOAH SAKALA	M	Jersey Primary	MKAIKA		0979146483	
	MALUSUNGU MWILLA	M	Jersey primary	MKAIKA	KDC	0994857290	
27	Katherine Zulu	F	Katete primary	Mphangwe		0977594620	
28	Mtonga Japiwa	F	Katete primary	Mphangwe		0976755889	
29	Sakala Martha	F	Katete Day	Mphangwe		0976988887	
30	PHIRI EMMANUEL-E	M	Katete Day Sch	Mphangwe	Phiriemmanuel@gmail.com	0978288193	
31	Nkonga Kumwenda	F	Jersey day	Mtendere		0978938266	
32	Febbie Mwanza	F	Jersey Primary	MKAIKA		0977474794427	
33	Chimwemwe Mwanga	F	Jersey primary	MKAIKA		0971856838	
34	D. Charles	M	Mabwalo boy	MSYILI		0979162363	
35	Pst Prosperous	M	Kabunkula Day	Mtonga		0976991813	
36	Veronica Lungu	F	Jersey primary	MKAIKA		0977021806	
37	Mrs Margret	F	Imenda Boarding	Chimwemwe		0977021806	
38	HARRIET LUNGU	F	DOLE primary	DOLE		0977021806	
39	Ruth Mtonga	F	Katete day	Mphangwe		0977021806	
40	Lucrecia Mwiche	F	Katete middle	Mphangwe		0975797850	
41	Pastor Mili	M	Mabwalo primary	Kanika		0977695806	
42	Lungu Luford	M	Chimbundire	Kapanda		0976129469	
43	Mbewe Stephen	M	Kapangulula			0977455550	
44	John Mvula	M	Junior council	Chamwala		0976179846	
45	Happy Lungu	F	Junior council	Kanula		0970879645	
46	christopher Banda	M	Katete Primary	Kazola		0977455 21669	
47	Banda Noah	M	Chairman council	Chindwale		0992326022	
48	BANDA NOAH L	F	KATETE PRI	Mphangwe	Noahbanda@gmail.com	0976131648	
49	Gumbo Chimuka	F	KATETE DAY	MPHANGWE	Chamugumbo@gmail.com	0978948538	
50	MBEWE RONALD	M	BETHEL DAY	MPHANGWE	ronaldmbewe97@gmail.com	0977241685	
51	MSIMUKO LINDA	F	JERSEY PRIMARY	MKAIKA	msimukolinda@gmail.com	0965748970	
52	TEMBO EDISON	M	JERSEY DAY	MKAIKA	temboseamon@gmail.com	0976	

APPENDIX II: PICTURES