All correspondence should be addressed to
The Provincial Local Government Officer
Telephone: +260-216-222475 / 222619 / 221166

MLGRD/EP/54/34/5
In reply, please quote:

No. .....

REPUBLIC OF ZAMBIA

MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT

DEPARTMENT OF LOCAL GOVERNMENT ADMINISTRATION - EASTERN PROVINCE

P.O. Box 510277,
CHIPATA.

21st May, 2026

The Council Secretary
Katete Town Council
KATETE

RE: CONVEYANCE OF NOTIFICATION OF APPROVAL OF YOUTH, WOMEN AND COMMUNITY EMPOWERMENT GRANT (CDF 2026) UNDER MKAIKA CONSTITUENCY IN KATETE DISTRICT.

Reference is made to your letter dated **6th May, 2026** and received on **21st May, 2026** in which you submitted an application for approval of **Empowerment Grant (CDF 2026)** under **Mkaika** Constituency in accordance with Section **4(c)** of the Constituency Development Fund Act No. **1** of **2024**.

Kindly be informed that your request **has been approved** pursuant to **Cabinet Office Circular Minute No. CM01** of 2023 dated **11th** January, **2023** as per attached Notification of approval. Therefore, you are advised to notify the Constituency Development Fund Committee (**CDFC**) on the approval.

Be guided accordingly.

21 MAY 2026
PROVINCIAL LOCAL GOVERNMENT OFFICER
EASTERN PROVINCE

Alex Bwalya (Mr.)
Provincial Local Government Officer (PLGO)
(EASTERN PROVINCE) – PROVINCIAL ADMINISTRATION

cc: The Honorable Minister, Ministry of Local Government and Rural Development – **LUSAKA**
cc: The Permanent Secretary, Provincial Administration, Eastern Province - **CHIPATA**
cc: The Permanent Secretary (A), Ministry of Local Government and Rural Development – **LUSAKA**
cc: The Permanent Secretary (T.S), Ministry of Local Government and Rural Development – **LUSAKA**
cc: Hon Member of Parliament, Mkaika Constituency – **KATETE**

MLGRD/EP/54/34/5

THE CONSTITUENCY DEVELOPMENT FUND ACT NO.1 of 2024

NOTIFICATION OF APPROVAL/REFUSAL OF CONSTITUENCY DEVELOPMENT FUND

To: The Council Secretary
.....
Katete Town Council
.....
P.O. BOX 550023
.....
KATETE
.....

Reference is made to your **submission** seeking approval of **Community** Empowerment **Grant** under **Mkaika Constituency (CDF 2026)** in **Katete District** dated **6th May, 2026** and received on **21st May, 2026,** herein, contained the following: -

	No.	Amount
(i) No. of recommended Grant Empowerment	**67**	**K2,630,265.00**

You are therefore being notified that your request to spend the CDF as stated above **has been Approved** subject to the following conditions:

(i) **Ensure a monitoring and evaluation program is formulated for follow up to ensure timely decisions are made.**

(ii) **Submit quarterly projects implementation reports to the Ministry and share these with the Hon. Member of Parliament, beneficiaries and other stakeholders.**

(iii) **Expedite and increase sensitization on CDF to ensure increased up take of the fund**

REPUBLIC OF ZAMBIA
MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT
21 MAY 2026
PROVINCIAL LOCAL GOVERNMENT OFFICER
EASTERN PROVINCE
P.O. BOX 510101, CHIPATA

Date.....**Signed**.....
Provincial Local Government Officer - Eastern Province

c.c. The Member of Parliament, Mkaika Constituency, National Assembly, Parliament Building - **LUSAKA**
c.c. The Provincial Permanent Secretary, Eastern Province – **CHIPATA**