All correspondence should be addressed to
The Provincial Local Government Officer
Telephone: +260-216-222475 / 222619 / 221166

In reply please quote:
MLGRD/EP/84/34/5
No. .....

REPUBLIC OF ZAMBIA
MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT
DEPARTMENT OF LOCAL GOVERNMENT ADMINISTRATION - EASTERN PROVINCE
P.O. Box 510277,
CHIPATA.

21st May, 2026

The Council Secretary
Katete Town Council
KATETE

RE: CONVEYANCE OF NOTIFICATION OF APPROVAL OF YOUTH, WOMEN AND COMMUNITY EMPOWERMENT GRANT (CDF 2026) UNDER MILANZI CONSTITUENCY IN KATETE DISTRICT.

Reference is made to your letter dated **6th May, 2026** and received on **21st May, 2026** in which you submitted an application for approval of **Empowerment Grant (CDF 2026)** under **Milanzi** Constituency in accordance with Section **4(c)** of the Constituency Development Fund Act No. **1** of **2024**.

Kindly be informed that your request **has been approved** pursuant to **Cabinet Office Circular Minute No. CM01** of 2023 dated **11th** January, **2023** as per attached Notification of approval. Therefore, you are advised to notify the Constituency Development Fund Committee (**CDFC**) on the approval.

Be guided accordingly.

21 MAY 2026
PROVINCIAL LOCAL GOVERNMENT OFFICER
EASTERN PROVINCE
P.O. BOX 510277, CHIPATA

Alex Bwalya (Mr.)
Provincial Local Government Officer (PLGO)
(EASTERN PROVINCE) – PROVINCIAL ADMINISTRATION

cc: The Honorable Minister, Ministry of Local Government and Rural Development – **LUSAKA**
cc: The Permanent Secretary, Provincial Administration, Eastern Province - **CHIPATA**
cc: The Permanent Secretary (A), Ministry of Local Government and Rural Development – **LUSAKA**
cc: The Permanent Secretary (T.S), Ministry of Local Government and Rural Development – **LUSAKA**
cc: Hon Member of Parliament, Milanzi Constituency – **KATETE**

MLGRD/EP/54/34/5

THE CONSTITUENCY DEVELOPMENT FUND ACT NO.1 of 2024

NOTIFICATION OF APPROVAL/REFUSAL OF CONSTITUENCY DEVELOPMENT FUND

To: The Council Secretary
.....
Katete Town Council
.....
P.O. BOX 550023
.....
KATETE
.....

Reference is made to your **submission** seeking approval of **Community** Empowerment **Grant** under **Milanzi Constituency (CDF 2026)** in **Katete District** dated **6th May, 2026** and received on **21st May, 2026,** herein, contained the following: -

	No.	Amount
(i) No. of recommended Grant Empowerment	**74**	**K2,660,000.00**

You are therefore being notified that your request to spend the CDF as stated above **has been Approved** subject to the following conditions:

(i) Ensure a monitoring and evaluation program is formulated for follow up to ensure timely decisions are made.

(ii) Submit quarterly projects implementation reports to the Ministry and share these with the Hon. Member of Parliament, beneficiaries and other stakeholders.

(iii) Expedite and increase sensitization on CDF to ensure increased up take of the fund

21 MAY 2026

Date.....**Signed**.....
Provincial Local Government Officer - Eastern Province

c.c. The Member of Parliament, Milanzi Constituency, National Assembly, Parliament Building - **LUSAKA**
c.c. The Provincial Permanent Secretary, Eastern Province – **CHIPATA**