All correspondence should be addressed to
The Provincial Local Government Officer
Telephone: +260-216-222475 / 222619 / 221166

In reply, please quote:

MLGRD/EP/54/34/2

REPUBLIC OF ZAMBIA

MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT

DEPARTMENT OF LOCAL GOVERNMENT ADMINISTRATION - EASTERN PROVINCE

P.O. Box 510277,
CHIPATA.

22nd May, 2026

The Council Secretary
Katete Town Council
KATETE

RE: CONVEYANCE OF NOTIFICATION OF APPROVAL FOR COMMUNITY PROJECT (CDF 2025) UNDER MKAIKA CONSTITUENCY IN KATETE DISTRICT.

Reference is made to your letter dated **15th May, 2026** and received on 22nd **May, 2026** in which you submitted the application for approval of **Contribution to the Chipata Central Hospital Project** under **(CDF 2025)** for **Mkaika** Constituency in accordance with Section **4(c)** of the Constituency Development Fund Act No. **1** of **2024**.

Kindly be informed that your request **has been approved** pursuant to **Cabinet Office Circular Minute No. CM01** of 2023 dated **11th** January, **2023** as per attached Notification of approval. Therefore, you are advised to notify the Constituency Development Fund Committee (**CDFC**) on the approval.

Be guided accordingly.

Alex Bwalya (Mr.)
Provincial Local Government Officer (PLGO)
(EASTERN PROVINCE) – PROVINCIAL ADMINISTRATION

cc: The Honorable Minister, Ministry of Local Government and Rural Development – **LUSAKA**
cc: The Permanent Secretary, Provincial Administration, Eastern Province - **CHIPATA**
cc: The Permanent Secretary (A), Ministry of Local Government and Rural Development – **LUSAKA**
cc: The Permanent Secretary (T.S), Ministry of Local Government and Rural Development – **LUSAKA**
cc: Hon Member of Parliament, Mkaika Constituency – **CHIPATA**

MLGRD/EP/54/34/2

THE CONSTITUENCY DEVELOPMENT FUND ACT NO. 1 of 2024
NOTIFICATION OF APPROVAL/REFUSAL OF CONSTITUENCY DEVELOPMENT FUND

To: The Council Secretary
.....
Katete Town Council
.....
P.O. BOX 5500203
.....
KATETE
.....

Reference is made to your **submission** seeking approval of Community Project under Mkaika **Constituency (CDF 2025)** in Katete **District** dated **15th May, 2026** and received on **22nd May, 2026**, herein, contained the following: -

	No.	Amount
(i) No. of recommended Projects	**01**	**K 300,000.00**

You are therefore being notified that your request to spend the CDF as stated above **has been Approved subject to the** following conditions:

You are also reminded to ensure the following conditions:

(i) Ensure a monitoring and evaluation program is formulated for follow up to ensure timely decisions are made.
(ii) Submit quarterly projects implementation reports to the Ministry and share these with the Hon. Member of Parliament, beneficiaries and other stakeholders.
(iii) Expedite and increase sensitization on CDF to ensure increased up take of the fund
(iv) Ensure the contribution is paid to the Provincial Administration Account to be provided by the Director of Finance (Eastern Province).

REPUBLIC OF ZAMBIA
MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT
22 MAY 2026
PROVINCIAL LOCAL GOVERNMENT OFFICE
EASTERN PROVINCE
P.O. BOX 5[illegible] CHIPATA

Date.....Signed.....
Provincial Local Government Officer - Eastern Province

c.c. **The Member of Parliament, Mkaika Constituency, National Assembly, Parliament Building - LUSAKA**
c.c **The Provincial Permanent Secretary, Eastern Province – CHIPATA**