All correspondence should be addressed to
The Provincial Local Government Officer
Telephone: +260-216-222475 / 222619 / 221166

In reply, please quote:
MLGRD/EP/54/34/5
No. .....

REPUBLIC OF ZAMBIA
MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT
DEPARTMENT OF LOCAL GOVERNMENT ADMINISTRATION - EASTERN PROVINCE
P.O. Box 510277,
CHIPATA.

12th May, 2026

The Council Secretary
Katete Town Council
KATETE

RE: CONVEYANCE OF NOTIFICATION OF APPROVAL OF SECONDARY SCHOOL BOARDING AND SKILLS DEVELOPMENT BURSARIES (CDF 2026) UNDER MKAIKA CONSTITUENCY IN KATETE DISTRICT.

Reference is made to your letter date **1st May, 2026** and received on **11th May, 2026** in which you submitted an application for approval of **Secondary School Boarding and Skills Development Bursaries (CDF 2026)** under **Mkaika** Constituency in accordance with Section **4(c)** of the Constituency Development Fund Act No. **1** of **2024**.

Kindly be informed that you request **has been approved** pursuant to **Cabinet Office Circular Minute No. CM01** of 2023 dated **11th** January, **2023** as per attached Notification of approval. Therefore, you are advised to notify the Constituency Development Fund Committee (**CDFC**) on the approval.

Be guided accordingly.

REPUBLIC OF ZAMBIA
MINISTRY OF LOCAL GOVERNMENT
AND RURAL DEVELOPMENT
12 MAY 2026
REGISTRY
EASTERN PROVINCE
P.O. BOX 510277
CHIPATA

Alex Bwalya (Mr.)
Provincial Local Government Officer (PLGO)
(EASTERN PROVINCE) – PROVINCIAL ADMINISTRATION

cc: The Honorable Minister, Ministry of Local Government and Rural Development – **LUSAKA**
cc: The Permanent Secretary, Provincial Administration, Eastern Province - **CHIPATA**
cc: The Permanent Secretary (A), Ministry of Local Government and Rural Development – **LUSAKA**
cc: The Permanent Secretary (T.S), Ministry of Local Government and Rural Development – **LUSAKA**
cc: Hon Member of Parliament, Mkaika Constituency – **KATETE**

MLGRD/EP/54/34/5

THE CONSTITUENCY DEVELOPMENT FUND ACT NO.1 of 2024

NOTIFICATION OF APPROVAL/REFUSAL OF CONSTITUENCY DEVELOPMENT FUND

To: The Council Secretary
.....
Katete Town Council
.....
P.O. BOX 550023
.....
KATETE
.....

Reference is made to your **submission** seeking approval of **Secondary School Boarding and Skills Development Bursaries** under Mkaika **Constituency (CDF 2026)** in **Katete District, dated 1st May, 2026** and received on **11th May, 2026**, herein, contained the following: -

		No.	Amount
i.	No. **of recommended pupils**	**81**	**K 247,400.00**
ii.	**No. of recommended students**	**75**	**K 1,075, 217.00**

You are therefore, being notified that your request to spend the CDF as stated above **has been Approved** subject to the following conditions:

I. **Ensure that the applicants are all within the prescribed age range as in the 2022 CDF Guidelines and contact details of guardians are made available.**
II. **All payments to recipient Schools should be made only through the Banking System to the beneficiary accounts.**
III. **Ensure a monitoring and evaluation program is formulated for follow up to ensure timely decisions are made.**
IV. **Submit quarterly projects implementation reports to the Ministry and share these with the Hon. Member of Parliament, beneficiaries and other stakeholders.**
V. **Expedite and increase sensitization on CDF to ensure increased up take of the fund**

REPUBLIC OF ZAMBIA
MINISTRY OF LOCAL GOVERNMENT
AND RURAL DEVELOPMENT
REGISTRY
EASTERN PROVINCE
CHIPATA

Date: 12 MAY 2026 **Signed:** .....

Provincial Local Government Officer - Eastern Province

c.c. **The Member of Parliament, Mkaika Constituency, National Assembly, Parliament Building - LUSAKA**
c/c. **The Provincial Permanent Secretary, Eastern Province - CHIPATA**