KATETE TOWN COUNCIL
OFFICE OF THE COUNCIL SECRETARY

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Business Stakeholder Meeting Minutes

Meeting Title: BUSINESS STAKEHOLDERS BUDGET CONSULTATION MEETING FOR THE YEAR 2025.
Date: 23/08/2024
Time: 10:00 – 13:00 Hours
Location: Mphangwe Motel – Katete
Facilitator: Sydney Chipili, Director of Planning

Attendees:

SN	INSTITUTION
1	FURNITURE EXPERT LIMITED
2	AMAMA SOLUTIONS LIMITED
3	GOIC ENETRPRISE LIMITED
4	ODDMACK CONTRACTORS LIMITED
5	MWADRIA CONSTRUCTION
6	LUSAMUSA INVESTMENT LIMITED
7	TALLBUILDERS INNOVATION LIMITED
8	PAMCAST INVESTMENT LIMITED
9	PAMCAST INVESTMENT LIMITED
10	MTONDO BUILDING CONTRATORS
11	PREHUMP ENTERPRISE
12	SEAGULL GENERAL DELEARS
13	ZINYEKE CONSTRUCTION AND GENERAL DEALEARS
14	JAJOT CONTRACTORS GENERAL DELEARS
15	CHEAVA CONSTRUCTION LIMITED

16	VALUE VENTURES
17	STELLAMINA BUSINESS VENTURES
18	ACORN TRADING LIMITED
19	KAMIKA CONTRACTORS AND GENERAL DEALEARS
20	KWASU GENERAL DELEARS
21	CREATIVE HANDS ENTERPRISE
22	HILLSIDE INVESTMENT LIMITED
23	JAMEBEC GENERAL TRADING
24	JAGHEAD CONTRUCTION LIMITED
25	CHADEWA TRANSPORT & GENERAL DELEARS
26	INDO ZAMBIA BANK MANAGER - CHIPATA
27	MARKET CHAIRPERSON - MUSA BANDA
28	BUSINESS ASSOCIATION CHAIRPERSON - SMART BANDA
29	ACCESS BANK MANAGER - KATETE
30	ZANACO BANK MANAGER -CHIPATA

Agenda

1. Opening Remarks
2. Presentation on budget framework and Priority Projects
3. Plenary
4. Closing Remarks

Meeting Notes

1. Opening Remarks

In her opening remarks, the Council Secretary welcomed all members present and emphasized that, for local authorities, stakeholder engagement prior to project implementation is crucial in ensuring that development initiatives are well-planned, widely accepted, legally compliant, and capable of delivering sustainable socio-economic benefits to the local community.

2. Presentations:

The Director of Planning presented the resource envelope along with the submitted priority projects, highlighting the projects proposed for both constituencies as follows:

Project Description	Constituency	Ward
CONSTRUCTION OF TWO STAFF HOUSES KATHUMBA PRI	MILANZI	CHINDWALE

APPLICATION NOT SPECIFIC	MILANZI	DOLE
CONSTRUCTION OF A HEALTH POST	MILANZI	KAFUMBWE
WIRING OF KALIMETA PRI SCH	MILANZI	KAMPHAMBE
ELETRIFICATION AT CHILINGONDI SCH	MILANZI	KAMPHAMBE
WIRING AND RUNNING WATER AT KAMPHAMBE RURAL HEALTH CENTRE	MILANZI	KAMPHAMBE
CONSTRUCTION OF A CRB AT ZAKONKHA PRI	MILANZI	KAMPHAMBE
RENOVATIO OF LABORATORY AT KAPOCHE DAY	MILANZI	KAPANGULULA
CONSTRUCTION OF THREE STUFF HOUSES AT KAGORO POLICE POST	MILANZI	KAPANGULULA
CONSTRUCTION OF A CRB	MILANZI	KAPANGULULA
CONSTRUCTION OF WATER SCHEME AT DAMBO	MILANZI	KAPOCHE
ROAD CONSTRUCTION	MILANZI	KAPOCHE
CONSTRUCTION OF A 1*3 CLASSROOM BLOCK AT KAMBILA PRI	MILANZI	KASAMBANDOLA
CONSTRUCTION OF A PRE-SCHOOL	MILANZI	KASAMBANDOLA
CONSTRUCTION OF A 1*3 CLASSROOM BLOCK AT KAMBILA PRI	MILANZI	KASAMBANDOLA
CONSTRUCTION OF A PRE-SCHOOL	MILANZI	KASAMBANDOLA
CONSTRUCTION OF AN ECD CENTRE AT KHOLOWA	MILANZI	KASAMBANDOLA
DRILLING OF BOREHOLE AT KANJARA SECTION	MILANZI	KATIULA
CONSTRUCTION OF STAFF HOUSE AT BVUNDA PRI	MILANZI	KAZALA
CONSTRUCTION OF A DAM AT BUUNDA	MILANZI	KAZALA
CONSTRUCTION OF A CRB AT KAPEPE PRI	MILANZI	KAZALA
CONSTRUCTION OF A WATER SCHEME MILANZI PRI	MILANZI	KAZALA
DRILLING OF A BOREHOLE CHIWOZA PRI	MILANZI	YOWOYANI
DRILLING OF A BOREHOLE AT KAPITAO VILLAGE	MILANZI	YOWOYANI
CONSTRUCTION OF A WATERSHEME AT CHISINDIKO VILLAGE	MILANZI	MILANZI
CONSTRUCTION OF FOOTBRIDGE	MILANZI	MILANZI
CONSTRUCTION OF A 1*4 CRB	MILANZI	MILANZI
CONSTRUCTION OF WATER BORNE TOILETS AT KAZILABOWA PRIMARY	MKAIKA	MPHANGWE
REHABILITATION OF BLOWN-OFF ROOF AT VULAMUKOKO HEALTH POST	MKAIKA	VULAMUKOKO
POWER TAPPING FROM 33KV OVERHEAD LINE TO CHIMTENDE SECONDARY SCHOOL (10.7 KM)	MKAIKA	CHIMTENDE
CONSTRUCTION OF 1X3 CRB AT KAFUNKHA DAY SECONDARY	MKAIKA	CHAVUKA
CONSTRUCTION OF 1X3 CRB, ABLUTION BLOCK AND WATER SCHEME AT KATETE DAY	MKAIKA	MPHANGWE
CONSTRUCTION OF WALUBWE HEALTH POST WITH STAFF HOUSE AND WATER SCHEME	MKAIKA	MATUNGA
CONSTRUCTION OF KAMASA HEALTH POST WITH STAFF HOUSE AND WATER SCHEME	MKAIKA	CHILONGAMABWE
CONSTRUCTION OF LUKWETA HEALTH POST WITH STAFF HOUSE AND WATER SCHEME	MKAIKA	LUKWETA
CONSTRUCTION OF HEALTH POST AT KAMIZA	MKAIKA	KAMIZA

3. Discussion:

After the Director of Planning presented the priority projects, the House sought clarification on why construction of the market shelters had not yet begun, despite the project already being funded. In response, it was explained that the contractor was expected to mobilize before the end

of December. In the meantime, the Council was arranging temporary shelter for marketeers currently trading in the old structures to allow a smooth handover of the site once the contractor mobilizes. It was further noted that stakeholder engagements with the marketeers had already been conducted.

The House further noted and sought clarification on the delay in the construction of the bus station, citing concerns that operations were currently ongoing without proper infrastructure. In response, it was explained that funding for the bus station was drawn from the same resource envelope as the market shelters; consequently, the contractors were expected to mobilize to both sites simultaneously.

4. Resolutions made

After deliberations, the Stakeholders' Consultation Meeting agreed that the 2025 Budget should prioritise high-impact community infrastructure projects aimed at improving service delivery and livelihoods.

The following were the priority projects

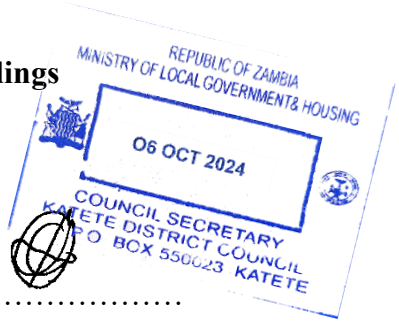
- ✓ Expansion and upgrading of education facilities, including construction of classroom blocks, ECD centres, staff houses, laboratories, electrification, water and sanitation facilities in selected schools such as Kathumba, Zakonkha, Kalimeta, Kambila and Chimtende.
- ✓ Provision of health services through construction and upgrading of health posts, staff houses, maternity annex and water supply in areas including Kafumbwe, Kamphambe, Walubwe, Kamasa, Lukweta and Kamiza.
- ✓ Improved access to safe water and sanitation through installation of water schemes, drilling of boreholes and construction of water-borne toilets in communities such as Dambo, Kanjara Section, Kapitao and Kazilabowa. They further agree to construct weir dams in selected areas of the Constituency
- ✓ Improvement of connectivity and accessibility through road works and construction of footbridges in identified wards, including Kapoche and Milanzi.
- ✓ Support infrastructure for public service delivery, including electrification of institutions and construction of staff houses for essential services, notably at Kagoro Police Post.
- ✓ Construction of a community hall for holding of meetings

5. Conclusion:

In his closing remarks, the Council Chairperson commended the members and department representatives under Katete Town Council for their attendance and active participation. He

expressed satisfaction with the matters discussed and extended his appreciation to the Council Secretary for convening the meeting. He thereafter declared the meeting closed at exactly 13:15 hours.

Certified as True and Correct Record of the Proceedings



Council Secretary **Kate Leo Mukonde** Sign……