All correspondence should be addressed to
The Provincial Local Government Officer
Telephone: +260-216-222475 / 222619 / 221166

In reply, please quote:
MLGRD/EP/54/34/5
No. .....

REPUBLIC OF ZAMBIA
MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT
DEPARTMENT OF LOCAL GOVERNMENT ADMINISTRATION - EASTERN PROVINCE
P.O. Box 510277,
CHIPATA.

18th March, 2025

The Council Secretary
Katete Town Council
KATETE

RE: CONVEYANCE OF NOTIFICATION OF APPROVAL OF COMMUNITY PROJECTS (CDF 2024 DISASTER COMPONENT) UNDER MKAIKA CONSTITUENCY IN KATETE DISTRICT.

Reference is made to your letter dated 17th February, 2025 and received on 25th February, 2025 in which you submitted an application for approval of **Community Project** (Disaster Component **CDF 2024)** under **Mkaika** Constituency in accordance with Section **4(c)** of the Constituency Development Fund Act No. **1** of **2024**.

Kindly be informed that the **Provincial CDF Committee approved your request** pursuant to **Cabinet Office Circular Minute No. CM01** of 2023 dated **11th** January, **2023** as per attached Notification of approval. Therefore, you are advised to notify the Constituency Development Fund Committee (**CDFC**) on the approval.

Be guided accordingly.

REPUBLIC OF ZAMBIA
MINISTRY OF LOCAL GOVERNMENT
AND RURAL DEVELOPMENT
18 MAR 2025
PROVINCIAL LOCAL GOVERNMENT OFFICER
EASTERN PROVINCE
P. O. BOX 510277, CHIPATA

Alex Bwalya (Mr.)
Provincial Local Government Officer (PLGO)
(EASTERN PROVINCE) – PROVINCIAL ADMINISTRATION

cc: The Honorable Minister, Ministry of Local Government and Rural Development – **LUSAKA**
cc: The Permanent Secretary, Provincial Administration, Eastern Province - **CHIPATA**
cc: The Permanent Secretary (A), Ministry of Local Government and Rural Development – **LUSAKA**
cc: The Permanent Secretary (T.S), Ministry of Local Government and Rural Development – **LUSAKA**
cc: Hon Member of Parliament, Mkaika Constituency – **KATETE**

MLGRD/EP/54/34/5

THE CONSTITUENCY DEVELOPMENT FUND ACT NO.1 of 2024
NOTIFICATION OF APPROVAL/REFUSAL OF CONSTITUENCY DEVELOPMENT FUND

To: The Council Secretary
.....
Katete Town Council
.....
P.O. BOX 550023
.....
KATETE
.....

Reference is made to your **submission** seeking approval of **Community Project (CDF 2024 Disaster Component)** under **Mkaika Constituency** in **Katete District** dated **17th February, 2025** and received on **25th February, 2025** herein, contained the following: -

	No.	Amount
(i) No. of recommended Projects	1	K794,526.00

Reconstruction of 1x2 classroom block at Tosa Primary school

You are therefore, being notified that your request to spend the CDF as stated above **has been approved** by the Provincial CDF committee. You are also reminded to ensure the following conditions;

I. Ensure a monitoring and evaluation program is formulated for follow up to ensure timely decisions are made.
II. Submit quarterly projects implementation reports to the Ministry and share these with the Hon. Member of Parliament, beneficiaries and other stakeholders.
III. Expedite and increase sensitization on CDF to ensure increased up take of the fund

REPUBLIC OF ZAMBIA
MINISTRY OF LOCAL GOVERNMENT
AND RURAL DEVELOPMENT
18 MAR 2025
PROVINCIAL LOCAL GOVERNMENT OFFICER
EASTERN PROVINCE
P. O. BOX 510277, CHIPATA

Date.....**Signed**.....
Provincial Local Government Officer - Eastern Province

c.c. The Member of Parliament, Mkaika Constituency, National Assembly, Parliament Building - **LUSAKA**
c.c. The Provincial Permanent Secretary, Eastern Province – **CHIPATA**