MLGRD/EP/54/34/5

Received
21.10.2025
Registry.

DP
For DCS
21/10/25

2nd October, 2025

The Council Secretary
Katete Town Council
KATETE

RE: CONVEYANCE OF NOTIFICATION OF APPROVAL OF COMMUNITY PROJECT WORTH K2,961, 000.00 (CDF 2023 AND 2024) ARISING FROM VARIATIONS MADE BY THE COUNCIL UNDER MILANZI CONSTITUENCY IN KATETE DISTRICT.

Reference is made to your letter dated **18th August, 2025 and received on 24th September, 2025** in which you submitted an application for approval of **variation of funds from bursary component and saving from Community Projects (CDF 2023 and 2024)** under **Milanzi** Constituency in accordance with Section **4(c)** of the Constituency Development Fund Act No. **1** of **2024**.

Kindly be informed that your request has been approved pursuant to **Cabinet Office Circular Minute No. CM01** of 2023 dated **11th** January, **2023** as per attached Notification of approval. Therefore, you are advised to notify the Constituency Development Fund Committee (**CDFC**) on the approval.

Be guided accordingly.

REPUBLIC OF ZAMBIA
MINISTRY OF LOCAL GOVERNMENT
AND RURAL DEVELOPMENT
02 OCT 2025
PROVINCIAL LOCAL GOVERNMENT OFFICER
EASTERN PROVINCE
P. O. BOX 510277, CHIPATA

Alex Bwalya (Mr.)
Provincial Local Government Officer (PLGO)
(EASTERN PROVINCE) – PROVINCIAL ADMINISTRATION

cc: The Honorable Minister, Ministry of Local Government and Rural Development – **LUSAKA**
cc: The Permanent Secretary, Provincial Administration, Eastern Province - **CHIPATA**
cc: The Permanent Secretary (A), Ministry of Local Government and Rural Development – **LUSAKA**
cc: The Permanent Secretary (T.S), Ministry of Local Government and Rural Development – **LUSAKA**
cc: Hon Member of Parliament, Milanzi Constituency – **KATETE**

MLGRD/EP/54/34/5

THE CONSTITUENCY DEVELOPMENT FUND ACT NO.1 of 2024
NOTIFICATION OF APPROVAL/REFUSAL OF CONSTITUENCY DEVELOPMENT FUND

To: The Council Secretary
.....
Katete Town Council
.....
P.O. BOX 550023
.....
KATETE
.....

Reference is made to your **submission** seeking approval of community projects worth **K2,600,000.00 (CDF 2024)** bursary component and **K361,000**.00 (CDF 2023) savings from completed projects arising from variations made by the council under Milanzi **Constituency (CDF 2023 and 2024)** in Katete **District** dated **18th August, 2025** and received on **24th September, 2025**, herein, contained the following: -

	No.	Amount
(i) No. of recommended Projects	**4**	**K2,961,000.00**

- Construction of an ablution block and water scheme at Kamphambe Day Secondary at a cost of **K1,210,550.00**
- Construction of an ablution block and water scheme at Zakonkha Primary School at a cost of **K1,210,550.00**
- Construction of water scheme at Umozi primary school at a cost of **K430,000.00**
- Procurement of desks for Kamphambe and Kadzakalowa wards at a total cost of **K109, 900**

You are therefore, being notified that your request to spend the CDF as stated above **has been Approved** subject to the following conditions:

I. **Ensure a monitoring and evaluation program is formulated for follow up to ensure timely decisions are made.**

II. **Submit quarterly projects implementation reports to the Ministry and share these with the Hon. Member of Parliament, beneficiaries and other stakeholders.**

III. **Expedite and increase sensitization on CDF to ensure increased up take of the fund**

REPUBLIC OF ZAMBIA
MINISTRY OF LOCAL GOVERNMENT
AND RURAL DEVELOPMENT
02 OCT 2025
PROVINCIAL LOCAL GOVERNMENT OFFICER
EASTERN PROVINCE
P.O. BOX 510277, CHIPATA

Date..... **Signed**.....
Provincial Local Government Officer - Eastern Province

c.c. The Member of Parliament, Milanzi Constituency, National Assembly, Parliament Building - **LUSAKA**
c.c. The Provincial Permanent Secretary, Eastern Province – **CHIPATA**